Template for Shadow Box Card Construction

Cut one piece of 81/2” X 11” card stock into two pieces that are 51/2” X 81/2”

Score 1st piece at 41/4” (score 1) and trim 1/2” off one side: Label sides 1 and 2. If this is your template make the marks visible.

Score 2nd piece at 1/2”,(score 2) 41/4” (score 3) and 43/4” (score 4) and label each section 3, 4, 5, and 6. Trim a sliver of section 3.

Determine where the window opening of the shadow box should be and cut the window opening on section 4.

Open 1st piece and place the short side (section 2) on the right

Place section 3 abutting the fold between 1 and 2

Before folding and glueing the shadow box in place do the decoration for the shadow box interior and place any sentiments you want on the inside of the box.

Decorate section 2 as you want. This can be done directly on section 2 but you can also cut a piece of card stock 41/4 X 51/2 and do your design on that and then trim the card stock to fit into the interior of the shadow box and glue it to section 2 before finishing the box.

Decorate the front of the card before finishing the construction as well. It is easier to place a design element and/or a sentiment beforehand.

Put double sided tape (or another strong adhesive) on the top of section 3 and fold Section 1 over section 3 and bone down well

Flip the construction over so the shadow box opening is face down

Once your design elements are finished and in place, wrap sections 4, 5 and 6 around the back of section 2 to create the shadow box. Flip construction again face down and on the back of section 6 place double sided tape on the outer edge and abutting the first score line

Line up edge of section 6 with the 1st score line (between sections 1 and 2) and press down. Bone down well.

Reinforce all folds with bone folder and then open up the card to see the shadow box pop up.

Tools and Materials:

2 sheets of copy paper or waste paper

2 sheets of 81/2” X 11” card stock any color but light color is best (can use heavy construction paper)

Craft Knife (X-acto, etc)

Scissors: both large and small and both sharp

Dinner knife

Dinner Spoon

Pencil (sharp)

12” ruler with metal edge (if possible)

cutting mat or piece of scrap cardboard

Double sided tape (best, if possible) or glue runner, glue stick or white glue

Content (see below)

Some ideas of where to look for decorative elements for your card:

Magazines

Plates from old books

Gift wrap

Decorative napkins

Catalogues (seed/plant, stamp etc)

Postcards new or used

Old greeting cards

Maps

Kid’s stickers

Stickers of all kinds

Postage stamps

Old notecards

Internet images