

CREATIVE **ARTS** WORKSHOP

How To Register Online

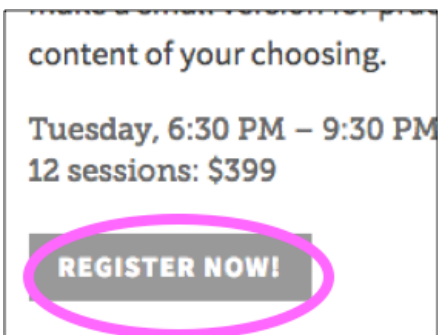
STEP 1

Visit CreativeArtsWorkshop.org to explore **Classes** and **Workshops**



STEP 2

Click the **Register Now** button underneath description of course to leave our website and enter the Active registration website



Questions?

Contact Katrina Goldburn, Registrar - Katrina@CAWmail.org | 203 562 4927 x14

CREATIVE **ARTS** WORKSHOP

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STEP 3

Click **Add** to select course cart and then **Continue** to checkout

ACTIVE SIGN IN

CREATIVE **ARTS** WORKSHOP
a community art school

SPRING TERM

Session Selection

SELECT ONE OR MORE SESSIONS BELOW. YOU CAN REGISTER MULTIPLE PEOPLE AT THE SAME TIME.

FILTER BY [Reset](#)

SESSION LIST **CALENDAR** [Clear filters](#)

LOCATION

- ☐ Young People
New Haven, CT
- ☐ Drawing + Painting
New Haven, CT
- ☐ Fiber
New Haven, CT
- ☐ Photo
New Haven, CT
- ☐ Book Arts
New Haven, CT

Open Flat! With Paulette Rosen

Mar 15 - May 31, 2016

Book Arts

Ages 18-99

12 sessions:

\$399.00 **ADD**

YOUR SELECTIONS

Open Flat! With Paulette Rosen [Delete](#)

Mar 15 - May 31, 2016

12 sessions:

Quantity: 1

CONTINUE

STEP 4

Sign-in with **Email Address** and **Password** then press **Next**

1 | LOOKUP ACCOUNT

To complete registration faster, let's check if you have an account.

* Email address

NEXT

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STEP 5

If participant does not have an account with the Active system, type **Name**, **Date of Birth**, and **Gender** then click **Continue**

If participant has an account, choose participant then click **Continue**

2 | PARTICIPANTS & OPTIONS[Add sessions](#)

Open Flat! With Paulette Rosen[Remove](#)
Mar 15 - May 31, 2016
Book Arts
Ages 18 - 99
12 sessions: \$399.00

Who are you registering?

* PersonDaniel FitzmauriceEdit

* NameDanielFitzmaurice

* Date of birth03/26/1987[Why do we ask this?](#)

* Gender☒ Male☐ Female

* Who are you registering?☒ Yourself☐ A different adult

CONTINUE

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STEP 6

Complete registration forms

If participant has an account, these fields will automatically fill-in

3 | REGISTRATION FORMS

Daniel Fitzmaurice [Edit](#)


* Email address

daniel@cawmail.org

Email is our primary means of communication with students. It is your responsibility to keep email address and other contact information up to date in your account.

* Home phone number

* Country

United States 

* Address

Address line 2

* City

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CREATIVE **ARTS** WORKSHOP

How To Register Online

STEP 7

Add coupon code, select payment option, and enter payment information
Membership or bundle discounts, if applicable, are automatically calculated

Review cart & check out

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
Open Flat! With Paulette Rosen - 12 sessions: Edit Remove 3/15/2016 - 5/31/2016 T 6:30 PM - 9:30 PM Book Arts Daniel Fitzmaurice	\$399.00
Membership Discount	-\$39.90

Coupon code	Subtotal	\$399.00
<input type="text"/>	Discount(s)	-\$39.90
APPLY	Total	\$359.10

CHECK OUT

PAYMENT OPTIONS

* PLEASE SELECT A PAYMENT OPTION

PAY IN FULL

☐ Pay \$359.10 now

PAY \$107.73 NOW WITH A PAYMENT PLAN

3 payments [See payment schedule](#)

☐ Bill me automatically

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STEP 8


View confirmation screen


Thank you! Your transaction is complete.


YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY.

[Print](#)

MORE PEOPLE = MORE FUN
Invite your friends

 2.1K
Like

 Tweet

 2.9k
G+

ORDER DETAILS

Order date: February 24, 2016

ORDER ID: C-1D4288LQ

ITEMS	TOTAL
Open Flat! With Paulette Rosen - 12 sessions: 3/15/2016 - 5/31/2016 T 6:30 PM - 9:30 PM Book Arts Daniel Fitzmaurice	\$399.00
Membership Discount	-\$39.90
Staff	-\$359.10
Subtotal	\$399.00
Discount(s)	-\$399.00
Total	\$0.00

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STEP 9

You will receive a confirmation email from CAW and receipt from Active by email



Thank you for enrolling at Creative Arts Workshop! Your payment towards your tuition this term has been posted to your account. Please keep this receipt to **confirm** your registration for your records.

Stay in touch with all the latest CAW news by signing up for our [email newsletters](#) and following us on [Facebook](#), [Twitter](#), and [Instagram](#).

Cheers,


Katrina Goldburn, Registrar
Katrina@CAWmail.org | [203 562 4927 x14](tel:2035624927)

IMPORTANT LINKS

[Manage your online account](#)
[Organization website](#)

REGISTRATION SUMMARY

Daniel Fitzmaurice
Registered on: Feb 24, 2016
Registration balance: \$0.00



Dear Daniel,

Thank you for your order with Creative Arts Workshop. Please save a copy of this **receipt** for your records.

Order information

Order ID:	C-1D4288LQ
Date:	February 24, 2016

Item	Price
Open Flat! With Paulette Rosen - 12 sessions: 3/15/2016 - 5/31/2016 T 6:30 PM - 9:30 PM Book Arts Daniel Fitzmaurice Staff	399.00 (359.10)
Subtotal:	\$ 39.90
Grand total:	\$ 0.00

Questions?

Contact Katrina Goldburn, Registrar - Katrina@CAWmail.org | 203 562 4927 x14