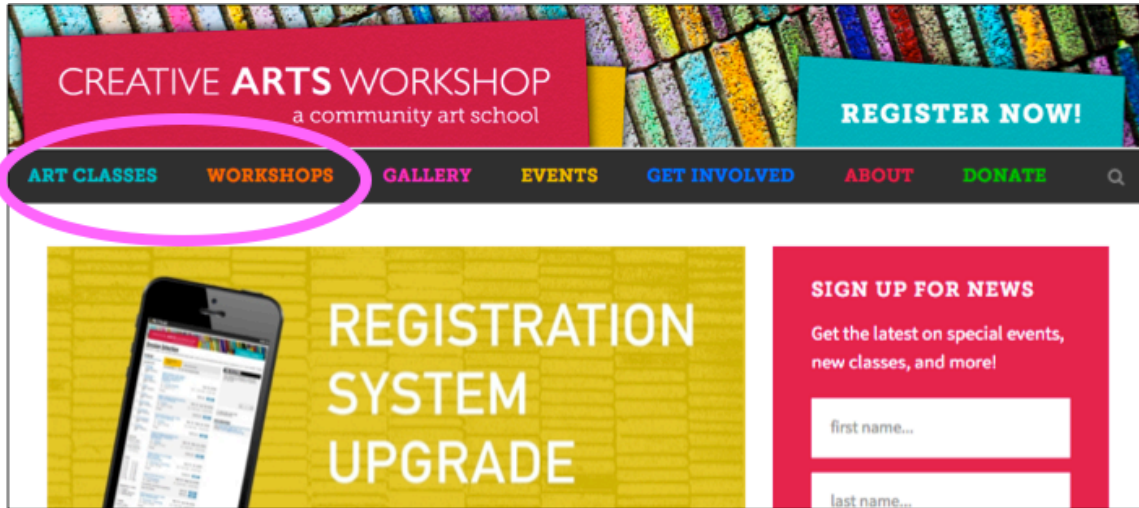


# CREATIVE ARTS WORKSHOP

## How To Manage Online Account

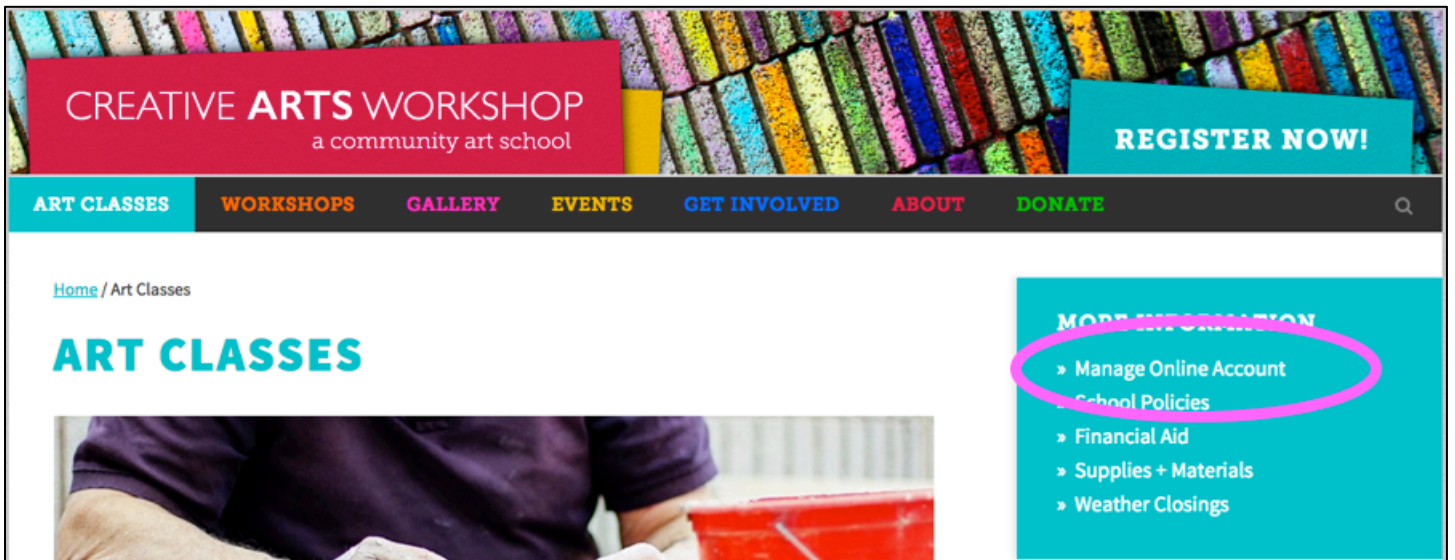
### STEP 1

Visit CreativeArtsWorkshop.org to click **Classes** or **Workshops**



### STEP 2

Click **Manage Online Account** to leave our website and login to your Active account page



### Questions?

Contact Katrina Goldburn, Registrar - Katrina@CAWmail.org | 203 562 4927 x14

# CREATIVE ARTS WORKSHOP

## How To Manage Online Account

### STEP 3

From here you can pay tuition balances, manage automatic payments, view registration history, and edit registration and contact information for you and your family

The screenshot shows a user interface for the Creative Arts Workshop. At the top, the logo 'ACTIVE' is on the left, and 'WELCOME, DANIEL' and 'SIGN OUT' are on the right. Below the logo, it says 'CREATIVE ARTS WORKSHOP'. The main content is divided into several sections:

- SPRING TERM 2016**: This section contains a payment summary. It states 'YOUR NEXT PAYMENT OF \$41.77' with a yellow 'PAY BILL NOW' button. Below this, it says 'will be charged to your Mastercard ending in 1376 on 4/1/2016'. A table shows a 'Remaining balance' of '\$125.30' with links for 'View Bill Details' and 'Manage Automatic Payments'. A note says 'Please pay by 4/1/2016'.
- CONTACT INFORMATION**: This section features the Creative Arts Workshop logo, a 'Visit Website' link, contact details 'Call 203-562-4927 Ext. 14', and a 'Send Email' link. It also includes Facebook and Twitter social media icons and a blue button that says 'REGISTER FOR MORE PROGRAMS'.
- REGISTRANTS**: This section lists a registrant named 'Jude Fitzmaurice' with a profile picture icon and a link to 'Edit Registration Form'.
- PARENT/GUARDIAN INFORMATION**: This section is partially visible at the bottom left.
- REMAINING BALANCE**: A summary box on the right shows 'REMAINING BALANCE \$125.30' with a yellow 'PAY NOW' button. Below it, it states 'Next payment scheduled to be collected on 4/1/2016'.

### Questions?

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